

General Information

The Meeting takes place at The Iceland University Centre (Háskólatorg), Sæmundargötu 4, 101 Reykjavík.

Breaks

Coffee, tea and refreshments are served on the 2nd floor.

Chairs

Please be present in your session hall at least 10 minutes prior to your session. It is important that the session stay on schedule so that individuals who want to hear a specific talk may do so without concerns of time.

Please keep time with a gentle but firm hand.

It is vital that all speakers observe their time allotment.

Congress Badges

Your personal badge is your entrance ticket to all sessions and you are asked to wear it throughout the congress. Should you misplace your badge a replacement can be obtained at the Congress hospitality desk.

Excursions

Excursions for participants and accompanying persons are available and information and tickets can be obtained at the Congress hospitality desk.

Hospitality and Registration Desk

Congress Reykjavík is in charge of the registration, accommodation bookings and social arrangements.

Telephone / mobile: Tobba – 862 4752, Imma – 897 5559

Lunches

Lunch is served on the 2nd floor.

Poster Display, set-up and removal

All posters are to be put up at the beginning of conference.

Posters are numbered in the program and the boards accordingly. Please take notice of that before hanging up your poster. Posters left on poster boards after the closing of the conference will be removed by the organizer who cannot be held liable for any loss or damage to posters.

Posters are displayed on the 1st floor.

Professional Congress Organizer – PCO

Congress Reykjavík, Conference Management Services Ltd. is the official organizing agency for the Congress.

The address is: Congress Reykjavik, Engjateigur 5, IS-105 Reykjavík

Telephone: +354 585 3900

Fax: +354 585 3901

E-mail: tobba@congress.is

www.congress.is

Speakers

All speakers are asked to bring their presentation at least 1 hour before the beginning of their session and add it to the computer in their session room.