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DISKETTE SUBMISSION INSTRUCTIONS

Authors are strongly encouraged to deliver the final, accepted version of their manuscripts on diskette.

- *Storage medium.* $5\frac{1}{4}$- or $3\frac{1}{2}$-inch diskette in IBM MS-DOS, Windows, or Macintosh format.

- *Software.* WordPerfect® 5.1 (or later) is preferred. However, manuscripts prepared on any microcomputer wordprocess or are acceptable. [The use of desktop publishing software (Aldus Pagemaker®, Quark Xpress®, etc.) is discouraged. If you prepared your manuscript with such a program, export the text to a wordprocessing format.]

- *Format.* Keep the document as simple as possible. Refrain from any complex formatting. Do not use the footnote function of your word processor.

- *Illustrations.* Submission of electronic illustrations is encouraged, but not required. Submit illustrations on a separate diskette from the text. TIFF and EPS files or native application files are acceptable. For gray scale and color figure submissions, please contact us for more detailed instructions. Illustration files may be submitted on SyQuest® 44 or 88 megabyte cartridges, which will be returned after publication.

- *File name.* Submit each article as a single file. Name each file with your last name (not to exceed 8 letters), followed by a period, plus the three-letter extension IFS. If your last name exceeds eight letters it should be truncated to fit. For example, files prepared by author Hendrickson would be named: Hendrick. IFS. If you are using a Macintosh, maintain the MS-DOS filenaming convention of eight letters, a period, and the three letter extension.

- *Disk label.* Label all diskettes with your name, the file name, and the word-processing program used.

- *Paper copy.* The diskette must be accompanied by hard copy printout. If the disk and paper copy differ, the paper copy will be considered the definitive version.

??? Questions ???

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