

BOOK NOTICES

M. Lynne Neufeld and Martha Cornog. *Abstracting and indexing career guide.* Philadelphia: National Federation of Abstracting and Information Services, 1983. 54 pp.

A guide to the career of an abstractor or indexer and the kind of work involved in these professions. Provides information on specialist educational courses, addresses of relevant organizations, lists the more important annual conferences and the major serials and directories of interest to indexers and abstractors. A bibliography of the more important publications on the subject is also included, together with an Appendix presenting information such as origin, objectives, membership, meetings and publications of the American Society of Indexers, the Indexing and Abstracting Society of Canada and the National Federation of Abstracting and Information Services.

Paula Reed Nancarrow, Donald Ross and Lillian Bridwell (comps). *Word processors and the writing process: an annotated bibliography.* Westport: Greenwood Press, 1984. 146 pp. £27.95 ISBN 0-313-23995-9.

This work is an annotated bibliography. There is also a short introduction, a list of relevant journals, a glossary, and an index. The entries are arranged in a single alphabetical sequence by author and thus access to subjects is through the index, but the index has a total of only 72 terms. The annotations vary in length from one line to about half a page. An evaluative comment is generally included. The range of subjects covered is wide, and besides word processing itself includes material, for example, on the application of word processors to linguistic problems, on typesetting, and on the design of software.

M.R. Rubin. *Information economics and policy in the United States.* Littleton: Libraries Unlimited, 1983. ISBN 0-87287-378-1.

This book attempts to examine the social issues associated with the widespread introduction of information technology in the United States of America and the role played by the government. There are 8 chapters:

- Technological innovation and social change;
- Economics of information;

- Transborder data flows;
- Government participation in the market place;
- Managing scientific and technical information;
- Technological innovation as a source of market power;
- Personal privacy;
- Toward a national information policy.

The approach adopted in all except the first chapter is to briefly introduce the topic and then to present extracts from policy statements, reports, relevant legislation, etc. Short reading lists are provided for each chapter.